



WE DEVELOP A MARKETING CULTURE

OPTIONS – BRANDING & DESIGN (Printing excluded)

Options	Fee	Select Option
Shows and exhibitions / Slide show advertisement 1-minute run time	R 250.00 per ad	
General advertisement e-mail, publication, poster 3 x changes	R 350.00 per ad	
Brochure design 3 x changes	R 500.00 per page	
Logo design 3 x examples to choose from	R 1 250.00 per logo	
Business card both sides 3 x examples to choose from	R 250.00	
Gazebo design 3 x examples to choose from	R 550.00 per design	
Banner design 3 x examples to choose from	R 350.00 per design	
Roll up banner 3 x examples to choose from	R 350.00 per design	

PAYMENT OPTION

Full payment required on confirmation of order	Select option
Credit card	
EFT	

Terms & Conditions

- PLEASE NOTE A watermarked sample image will be sent for confirmation of design.
- A 50% Non-refundable deposit is required before design work starts. Once design has been approved and payment finalised a usable PDF version will be emailed to the client.
- Client is entitled to three free changes per design, after that an hourly fee of R 350.00 will be charged until project is completed and accepted
- At least one-week design time is required per project – may differ depending on the size of the project

Client Information

Business Trading name	
Statutory name	
Co Reg number	
VAT number	
Physical address	
Postal address	
Contact person	
Email	
Mobile	
Land line	
Website	
Note:	

DIRECT PAYMENTS CAN BE PAID INTO:

Info Trust, Nedbank, Cheques account no: 1468137409, Branch: 141949

Agreement:

The signatory hereby warrants and agrees that:

- 1 He/she is duly authorized to sign this agreement for the duration agreed on in this contract
- 2 That he/she read and understands the contents and terms and conditions of this agreement
- 3 That he/she agrees that there are no misunderstandings or misinterpretations regarding the contents of this agreement as being explained by the agency or representative of the agency (Agency refers IINFO)

Signed at _____ on the _____ day of _____ 20_____

Full name: _____

Signature: _____

Witness 1: _____

Witness 2: _____

ADMINISTRATIVE

iINFO Representative _____

Notes _____
